

The D. G. Ruparel College of Arts, Science and Commerce

Mahim, Mumbai 400016.

Schedule of admissions to F.Y.B.A., F.Y.B.Com., F.Y.B.Sc., F.Y.B.Sc (Computer Science), F.Y.B.Sc (IT) and F.Y.B.M.S. Classes for the academic year 2010 – 2011.

Admissions to F.Y.B.A., F.Y.B.Com., F.Y.B.Sc., F.Y.B.Sc (Computer Science), F.Y.B.Sc (IT) and F.Y.B.M.S. classes will be made as per the guidelines issued by the University of Mumbai from time to time. Students are advised to refer the College Prospectus for Admission/Cancellation Rules and Regulations. All admissions will be made strictly on merit basis.

1. Students who have passed their H.S.C. Examination from this College (in-house students) will be first admitted to F.Y.B.A., F.Y.B.Com. and B.Sc. classes only. They should follow the admission schedule given to them along with the HSC Mark statement. Vacant seats (if any) will be filled up by admitting students from other Colleges strictly on merit basis.
2. Students from other Colleges who wish to seek admission to F.Y.B.A. and F.Y.B.Com. classes should note that very few seats will be available after the admissions of in-house (Ruparel College) students.
3. Admission Forms and Prospectus will be available on payment of Rs 100/- only on 28th, 29th, 31th May 2010, 1st, 2nd, 3rd, 4th, 5th, 7th, 8th, 9th and 10th June 2010 from 10.30 a.m. to 01.30 p.m. and 02.00 p.m. to 04.00 p.m. at Students' Council Room in the foyer of Arts building.
4. Venue for submission of duly filled in Admission Forms and payment of Fees is as follows:
 - i) F.Y.B.A. / F.Y.B.Com. / F.Y.B.M.S. : Room No. 6Arts (Ground floor, Arts building)
 - ii) F.Y.B.Sc. / F.Y.B.Sc (Comp Sc) / F.Y.B.Sc.(IT). : Room No. 7Arts (Ground floor, Arts building)
5. The admission schedule is as follows:

	<i>PARTICULARS</i>	<i>DATES AND TIMINGS</i>
1.	Submission of duly filled in Admission Forms.	3 rd , 4 th , 5 th , 7 th , 8 th , 9 th , 10 th , 11 th , 12 th and 14 th June 2010
3.	Display of First Merit List.	16 th June 2010 at 11.00 a.m.
4.	Payment of Fees against First Merit List.	16 th , 17 th and 18 th June 2010 (up to 01.30 p.m.).
5.	Display of Second Merit List.(if required)	18 th June 2010 at 06.00 p.m.
6.	Payment of Fees against Second Merit List.	21 st and 22 nd June 2010 (up to 01.30 p.m.).
7.	Display of Third Merit List.(if required)	22 nd June 2010 at 06.00 p.m.
8.	Payment of Fees against Third Merit List.	23 rd and 24 th June 2010 (up to 01.30 p.m.).
9.	Display of Final Merit List.(if required)	24 th June 2010 at 06.00 p.m.
10.	Payment of Fees against Final Merit List.	25 th June 2010 (up to 01.30 p.m.).

6. The timings for submission of Admission Forms and payment of Fees will be from 10.30 a.m. to 01.30 p.m.

7. Students should submit duly filled in Admission Form along with the photocopies of the following documents:
- I. H.S.C. Examination Marks Statement,
 - II. Leaving Certificate of the last Junior College attended,
 - III. Caste Certificate from competent authority in case of students belonging to Reserve category.
 - IV. Certificate from competent authority if admission is claimed under any one of the following categories:
 - (a) Divorcee/Widow girl candidate.
 - (b) Wards of (i) Recently transferred employees of Central/State Government,
(ii) In-Service/Retired Armed personnel.
 - (c) Wards and grandchildren of Freedom Fighters.
 - (d) Participation in Sports/Cultural Activities at National/State level.
 - (e) Physically Challenged candidates.
8. Percentage of seats reserved under various categories is as follows:
 SC – 13%, ST – 7%, DT/VJ(A) – 3%, NT(B)/NT(1) – 2.5%, NT(C)/NT(2) – 3.5%,
 NT(D)/NT(3) – 2%, OBC – 19%, SBC – 2%, For Categories mentioned in Para 7(IV) – 3%.
9. Submission of Admission Form does not entitle a candidate to admission.
10. Admission forms, either incomplete or without Photocopies of Documents mentioned above shall be rejected.
11. List of students selected for admission will be displayed on the Notice Board in the foyer of Arts building and will be also available on College website – www.ruparel.edu.
12. If a student fails to confirm admission by payment of fees on the scheduled dates, he would forfeit his claim for admission and the vacant seats will be offered to other students.
13. Revised Fees to be paid at the time of admission:

<i>Class</i>	<i>Open category</i>	<i>Reserve category</i>
F.Y.B.A.	Rs 3695/-	Rs 350/-
F.Y.B.Com.	Rs 3695/-	Rs 350/-
F.Y.B.Sc. (Other than Computer Science)	Rs 4495/-	Rs 350/-
F.Y.B.Sc. (Computer Science) [Partially Unaided Course]	Rs 4495/- plus additional Fees of Rs 10,500/- for Computer Science subject.	Rs 350/-
F.Y.B.Sc.(IT) [Unaided Course]	Rs 21,515/-	Rs 350/-
F.Y.B.M.S. [Unaided Course]	Rs 16,065/-	Rs 350/-

14. Students should refer Notice Board for detailed Fee structure.
15. *Fees should be paid at the Admission Counters only and not to any unauthorized persons. The College will not be responsible for any lapse in this matter.*

16. *Important instructions for Reserve Category students:*
Eligible Reserve Category students will be exempted from paying full fees prescribed by the University of Mumbai. The proposal will be sent to the Social Welfare Department, Government of Maharashtra for its sanction. They will be required to pay the Fees not sanctioned by the Social Welfare Department in the Second Term.
17. In addition to the above mentioned Fees,
- F.Y.B.A. students who opt for Statistics as one of the subjects will be required to pay Rs 800/- as Laboratory fees.
 - Students who are not from Maharashtra HSC Board will be required to pay additional fees of Rs 400/- as Document Verification Fees.
18. Fees will be accepted in Cash, Cheque or Demand Draft payable at Mumbai. Separate cheque/DD should be drawn for Computer Science subject fees. Cheques/Demand Drafts should be drawn in favour of Principal, D. G. Ruparel College.
19. At the time of Admission and payment of fees, selected students should submit duly filled in Admission Form along with
- Original H.S.C. Examination Mark statement along with its two attested Photocopies,
 - Attested Photocopy of Leaving Certificate of the last Junior College attended.
 - Duly filled in Identity Card and Photo Slips with recent Passport size photographs affixed on them,
 - Attested Photocopy of Caste Certificate from competent authority in case of students belonging to Reserve category,
 - Attested Photocopy of Certificate from competent authority if admission is claimed from any one of the categories mentioned in Para 7(IV)
 - Additional Passport size photograph for Temporary Identity Card.
- Students are advised to keep adequate attested Photocopies of Original H.S.C. Mark statement before its submission.*
20. *At the time of Admission, students should produce Originals of S.S.C. Examination Mark statement, Caste Certificate (if applicable) and Certificate from competent authority if admission is claimed from any one of the categories mentioned in Para 7(IV) for verification.*
21. Students are advised to refer the Notice Boards for other instructions.

Principal